

KAMBRIAN CORPORATION

NASA SEWP VI ORDERING GUIDE

Category A Contract Holder

Contract Number	80TECH26D0238
Contract Category	A
UEI	MB2KUC9KA6C7
CAGE Code	5PEE6
Business Status	WOSB
Ordering Contact	Kelvin.chan@kambrian.com 626-964-4445 x122 cc NASASEWP6@kambrian.com

For federal agencies and authorized federal contractors

1. Quick Reference

Kambrian Corporation is a NASA SEWP VI Category A Contract Holder and a Women-Owned Small Business (WOSB). This guide explains how authorized customers may request quotes, place orders, obtain support, and resolve order issues.

Contract and Company Information

Contract Holder	Kambrian Corporation
Contract Vehicle	NASA Solutions for Enterprise-Wide Procurement (SEWP) VI
Contract Number	80TECH26D0238
Category	A
UEI	MB2KUC9KA6C7
CAGE Code	5PEE6
Business Size / Status	WOSB (Women-Owned Small Business)
Ordering Email	Kelvin.chan@kambrian.com
Phone	626-964-4445

2. SEWP VI Overview

NASA SEWP VI is a Government-Wide Acquisition Contract that provides federal agencies and authorized federal contractors with access to Information Technology, Communications, and Audio-Visual (ITC/AV) solutions and services. Customers should use applicable agency acquisition procedures and NASA SEWP tools when competing and placing orders.

Typical Scope

- Computer hardware and peripherals
- Enterprise software and licensing
- Cloud and cybersecurity solutions
- Networking, communications, and audio-visual solutions
- Associated ITC/AV services and support within the awarded contract scope

Scope and product availability must be confirmed against the current NASA SEWP VI database of record and Kambrian’s awarded contract.

3. How to Obtain a Quote

Customers may submit a request through the NASA SEWP Quote Request Tool or contact Kambrian's SEWP VI ordering team:

Obtaining a quote Point of Contact:
Name: Kelvin Chan
Phone number: 626-964-4445 x 122
Email: kelvin.chan@kambrian.com
CC: NASASEWP6@kambrian.com

Include the following information when available:

- Agency and requesting office
- Requestor name, email, and phone number
- SEWP RFQ or market-research request number
- Manufacturer, product description, and part number
- Quantity and required delivery date
- Ship-to location and delivery instructions
- Period of performance for subscriptions or services
- Installation, configuration, warranty, or support requirements
- Applicable funding or acquisition deadlines

4. Ordering Process

1	Define the Requirement	Identify the needed ITC/AV products, solutions, services, quantities, delivery requirements, and funding.
2	Request Competition / Quote	Use the NASA SEWP Quote Request Tool or contact Kambrian. Apply fair-opportunity procedures as required.
3	Evaluate the Quote	Review scope, configuration, pricing, delivery, warranty, support, and period of performance.
4	Issue the Delivery Order	Prepare the order in accordance with agency procedures and include the correct SEWP VI contract information.
5	Order Review and Acceptance	Kambrian validates the order against the quote and coordinates fulfillment. Any discrepancy will be raised for correction.
6	Delivery and Support	Kambrian provides order-status assistance and coordinates warranty, licensing, returns, and post-delivery support.

5. Delivery Order Information

To help prevent processing delays, the delivery order should include:

- Kambrian Corporation as the Contract Holder
- NASA SEWP VI contract number 80TECH26D0238
- Contracting officer and agency contact information
- Billing and shipping addresses
- Manufacturer part numbers, descriptions, quantities, and agreed pricing
- Required delivery date and period of performance, as applicable
- Funding information and accounting data
- Any special delivery, security, installation, or invoicing instructions
- Reference to Kambrian's quote and the applicable SEWP request number

Order Submission

Submit the completed delivery order in accordance with NASA SEWP and agency procedures. Send a copy and any associated documentation to kelvin.chan@kambrian.com and cc. NASASEWP6@kambrian.com when appropriate.

6. Fair Opportunity and Compliance

The ordering contracting officer is responsible for satisfying and documenting applicable fair-opportunity, acquisition-planning, competition, funding, and ordering requirements. The NASA SEWP Quote Request Tool is the recommended channel for soliciting eligible contract holders. Kambrian will quote only products and services available under its awarded SEWP VI contract and current catalog/database authorization.

7. Warranty, Technical, and Post-Delivery Support

Kambrian coordinates support in accordance with the applicable manufacturer, publisher, distributor, or service provider terms. Specific warranty and support coverage will be identified in the quote or product documentation.

Support may include:

- Basic and extended warranty coordination
- Software licensing and entitlement assistance
- Manufacturer technical-support coordination
- Installation or configuration coordination when included in the order
- Return Material Authorization (RMA) and replacement assistance
- Delivery discrepancy, shortage, or damage resolution
- Subscription, renewal, and period-of-performance questions

Support Contact

Support point of contact:

Name: Kelvin Chan
Phone number: 626-964-4445 x 122
Email: kelvin.chan@kambrian.com
CC: NASASEWP6@kambrian.com

Information to Provide

Delivery order number, quote/order reference, item or service affected, issue description, and requested resolution

8. Troubleshooting a Problematic Order

Contact Kambrian:

Troubleshooting orders Point of Contact:
Name: Kelvin Chan
Phone number: 626-964-4445
Email: kelvin.chan@kambrian.com
CC: NASASEWP6@kambrian.com

Provide the Details: Include the delivery order number, agency, affected line item, dates, shipment information, and a concise description of the problem.

SEWP support channels.

Investigation: Kambrian will review the order and coordinate with the applicable provider, distributor, carrier, or manufacturer.

Resolution and Escalation: Kambrian will communicate status and next actions. Unresolved contract-administration issues may also be referred to the NASA SEWP Program Management Office through the official

9. NASA SEWP Program Support

For current ordering procedures, scope questions, Quote Request Tool access, or program assistance, customers should consult the official NASA SEWP website and help desk. Official NASA SEWP instructions take precedence over this contractor guide if guidance changes.

10. About Kambrian Corporation

Kambrian Corporation supports public-sector and commercial customers with information technology products, solutions, and associated services. Through NASA SEWP VI Category A, Kambrian provides responsive quoting, order-management coordination, fulfillment support, and post-delivery assistance.

Kambrian SEWP VI Contact

Kelvin.chan@kambrian.com

NASASEWP6@kambrian.com

626-964-4445 x122

Contract 80TECH26D0238 | Category A | WOSB

Document control: Review and update this guide after contract modifications or when ordering/support information changes.



NASA SEWP

NASA Solutions for Enterprise-Wide Procurement (SEWP) is a premier multi-award Government-Wide Acquisition Contract (GWAC) providing all Federal agencies and authorized contractors streamlined access to advanced Information Technology, Communications, and Audio-Visual (ITC/AV) solutions. At **Kambrian Corporation**, an agile Women-Owned Small Business (WOSB) and trusted IT Value-Added Reseller, we leverage the power of SEWP to deliver end-to-end technology solutions with speed, integrity, and precision. Guided by our core commitment to customer satisfaction and operational excellence, Kambrian simplifies complex procurement workflows. We help federal program managers and contracting officers secure mission-critical hardware, software, and cloud capabilities efficiently and cost-effectively.



Kambrian Corporation Contract Information

SEWP Contract Number:

80TECH26D0238

Category: A

Contract Type: GWAC

PoP: November 1, 2026 – October 31,
2036

UEI: MB2KUC9KA6C7

SEWP Contract Holder Info: Kambrian Corporation
Contact info: Cathy Hsieh –
cathyh@kambrian.com



Kambrian SEWP Points of Contact

- **SEWP Program Manager / Contract Administrator:**
 - Name: Cathy Hsieh
 - Email: cathyh@kambrian.com
 - Phone: (626) 964-4445 x100
- **Deputy Program Manager:**
 - Name: Kelvin Chan
 - Email: kelvin.chan@kambrian.com
 - Phone: (626) 964-4445 x 122
- **Business Hours:** Monday – Friday, 7:00 AM – 5:00 PM PST

Additional Information:

Fair Opportunity (FAR 16.505(b))

Under Federal Acquisition Regulation (FAR) Part 16.505(b), Contracting Officers must provide all contract holders within a designated category/group a fair opportunity to be considered for orders exceeding the micro-purchase threshold, unless an exception under FAR 16.505(b)(2) applies.

The NASA SEWP online Quote Request Tool (QRT) assists Contracting Officers in meeting this requirement by automatically notifying eligible contract holders when a Request for Quote (RFQ) or Request for Information (RFI) is released.

NASA SEWP Surcharge / Administrative Fee

The NASA SEWP administrative surcharge fee is **0.34%**.

Note: By SEWP program guidelines, this fee is already included in quoted product and service pricing and is not billed as a separate line item

How to Contact NASA SEWP Program Management Office (PMO):

- **Website:** www.sewp.nasa.gov

- **SEWP Helpline:** (301) 286-1478
- **General Support & Inquiries:** help@sewp.nasa.gov
- **Order Processing Submission:** sewporders@sewp.nasa.gov

Kambrian Corporation SEWP Ordering Guide

Ordering Process

Support & Warranty Services Procedures

Kambrian Corporation provides standard manufacturer warranties and technical support across all products and solutions acquired via NASA SEWP.

- **Requesting Support:** To request warranty verification, RMA processing, maintenance, or technical support, please contact:
 - **Email:** Kelvin.chan@kambrian.com cc. NASASEWP6@kambrian.com
 - **Phone:** (626) 964-4445 x122
 - **Required Information:** Please have your SEWP Order Number, Delivery Order / PO Number, and serial number(s) available.
- **Response Window:** Support inquiries are acknowledged within 1 business day.

Order Tracking & Issue Resolution

For order status inquiries, delivery scheduling, damaged shipments, or billing/invoicing questions:

- **Customer Service Team:**
 - **Email:** Kelvin.chan@kambrian.com / NASASEWP6@kambrian.com / ap@kambrian.com
 - **Phone:** (626) 964-4445

• **Escalations:** If an order issue requires immediate elevation, contact our SEWP Program Manager at cathyh@kambrian.com or call the following number: (626) 374 – 3933.